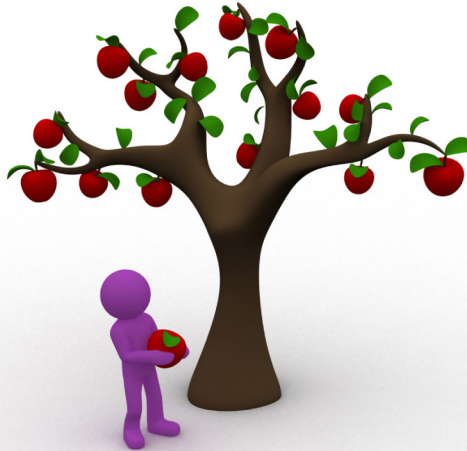


# Knowledge Harvesting



A structured approach to help an organisation understand and record the knowledge and experience of people, often before they leave or move roles. A facilitator interviews the leaver then organises and packages the resulting knowledge into a knowledge asset to be published for the use of others taking over the role.



# Knowledge Harvesting

The key stages in knowledge harvesting are;

- Identification of key knowledge areas
- Confirmation of the individuals who have this key knowledge
- Preparation for the knowledge harvest
- Knowledge harvest interview, typically 4 hours
- Initial packaging of the material
- Approval of the material by the interviewee
- Creation and then publication of the knowledge asset

Consult the knowledge harvesting toolkit link below.

How to undertake a knowledge harvesting interview

## 1. Start early

The whole process from identifying an interviewee to launching a knowledge asset typically takes around 7 weeks.

## 2. Ask the right questions

Input from the customers for the interviewee's knowledge helps to ensure the knowledge asset will be of maximum benefit to them.

## 3. Decide the best way to package this knowledge

Make the harvested knowledge available for the organisation or team as a knowledge asset.

Email: [HEE.knowledgeforhealthcare@nhs.net](mailto:HEE.knowledgeforhealthcare@nhs.net)

KM Toolkit: <http://kfh.libraryservices.nhs.uk/knowledge-management/>

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